

## AUTHENTICATION INSTRUCTIONS (RFID/NFC)

---

### Part 1

#### Please follow below steps:

1. Download Goget's CSV template from [gogetcorp.com](http://gogetcorp.com)
2. Open the **CSV** file, eg with Microsoft **Excel**
3. Fill out **Card UUID, Email, First Name & Last Name** for all users
4. Navigate to File menu option and click **Save As**
5. Click Browse to select a location to **save** the file
6. The **Save As** window appears
7. Name the file
8. Select the **Save as** type as **CSV** (Comma delimited) (\*.csv)
9. Store the new file either at your local network storage or in a cloud service with full access to the file.
10. Note the URL

### Part 2

#### Room Display Center

---

1. Go to [www.roomdisplaycenter.com](http://www.roomdisplaycenter.com)
2. Go to your device settings
3. Locate the RFID section
4. Type in the URL from step 9
5. Press save

Your device should reboot and reload the settings automatically within a few minutes.